



SAN DIEGO STATE UNIVERSITY

Transfer Student Outreach Alliance

INSTRUCTIONS TO PICK UP YOUR FREE 18-19 ACADEMIC PLANNER

To pick up your free 18-19 Academic Planner (While supplies last), please visit ONE of the following locations on campus:

1) Visit your College Student Success Office or Student Success Center

Please note that other colleges are still implementing their success centers. If your college is not listed below, please see option 2 and 3 below.

[College of Education Majors](#) (Education and Business Administration EBA-259)

College of Engineering Majors - PACES Office (Engineering Room E221-B)

[College of Business Administration](#) (Education and Business Administration EBA-448)

College of Arts & Letters Majors – (AL-202)

[College of Sciences Success Center](#) (Geology, Math and Computer Science Building, GMCS 429)

OR

2) Meet with your major adviser. For the major adviser directory, visit:

http://advising.sdsu.edu/advising/seeing_an_adviser/major_adviser_directory

OR

3) Meet with an academic adviser at the main campus Academic Advising Center <http://advising.sdsu.edu/>

After retrieving signature or stamp, please return your advising verification form to the Division of Undergraduate Studies/ Academic Engagement & Student Achievement. Exchange the form for your free planner. Bring your RED ID card.

PLANNER PICK UP, MAP, AND HOURS (Please abide by the office hours listed below).

[Map to get to AD 101 \(Academic Engagement & Student Achievement\).](#)

Check off “Buildings” and on the map look for the Administration Building (located by the Faculty Staff Club). Enter the glass doors by the President statue, enter the 2nd set of doors, to reach AD 101.

Exchange your advising verification form for a free 18-19 Academic Planner.

Call 619-594-5842 to make sure someone is at the front office before you walk over.

AD 101 Office Hours to Pick Up Planner:

Monday: 9:00 am - 4:00 pm

Thursday: 9:30 am - 3:00 pm

Tuesday: 10:30 am - 2:00 pm

Friday: 9:00 am - 4:00 pm

Wed: 9:00 am - 4:00 pm

Advising Verification Form



Transfer Student Outreach Alliance

Date: _____

Name: _____
Last First Middle

SDSU Red ID: _____

Email Address: _____

Phone Number: _____

Major (with Emphasis if applicable): _____

Minor (if applicable): _____

Date and Time of Advising Appointment: _____

Adviser Name (Print): _____

Adviser Signature or Stamp: _____

Thank you for meeting with your [Major Adviser](#), [Academic Adviser](#), or college success center to discuss your academic standing and/or academic plan.

Submit this advising verification form to the Administration Building, [AD 101](#), to pick up your free 2018-2019 Academic Year Passion Planner (valued at \$25.00). Enter the Division of Undergraduate Studies by the President Statue to get to AD 101. Please call 619-594-5842 if you get lost.
One advising form per student.